



SPEED POST

**CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE, DELHI**

An Autonomous Organisation Under the Union Ministry of Human Resource Development (Govt. of India)
PS, 1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110092

CBSE/ROD/ADMN/26/2013

17/09/2013

M/s _____

Sir,

Sealed tenders are invited from the agencies who have the experience of manufacturing and supply of Canvas Bags with the following specifications: -

S. No.	Description of work	Specification	Quantity & Colour	EMD	Date of open tender
1.	Canvas Bags with superior canvas cloth of 12 to 13 Ozs. per yard with single piece of double cloth base for the bottom and 8 steel rings.	i) Top =24" ii) Bottom =12"x12" (Base) iii) Length = 32"	2000 in Military Colour and 30 white colour	Rs.20,000/- form of Bank I	7/10/2013 at 3:00 p.m

Tender Form in the enclosed format duly complete in all respect and properly sealed superscribe on it "Tender for supply of Canvas Bags " alongwith EMD of Rs. 20,000/- in the shape of B.D. in favour of Secretary, CBSE be put on the Tender Box kept at ground floor, Reception Counter of this office on or before 07/10/2013 upto 2:30 p.m. The tender shall be opened on the same day at 3:00 p.m. in the presence of tenderers who may like to be present. Incomplete tenders or those without EMD shall be rejected.

The details of terms and conditions are enclosed.

The Director (Delhi Region), CBSE, Delhi reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

**ASSTT. SECY (ADMN.)
R.O. DELHI**

Encl: Tender Form and Terms & Conditions
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Details of specifications of Canvas Bags and terms and conditions.

<u>S. No.</u>	<u>Description</u>	<u>Size</u>	<u>Quantity</u>
1.	Military Colour (Base of bags should be in double/triple layer of cloth)	i) Top =24” ii) Bottom=12”x12” iii) Length=32”	2000
2.	White Colour (Base of bags should be in double/ triple layer of cloth)	do	3000
3.	Material	The bag should be made of superior quality canvas cloth of 12 to 13 Ozs. weight per yard. Its sides should be of single cloth piece and with double/triple layer of cloth for the bottom.	
4.	Stitching	Triple stitching shall be done on the bags. Only one stitching should be visible from out side. The upper edges (the mouth) should be strengthened by giving a dual fold to the cloth and also by thick thread stitching.	
5.	Steel rings	Eight steel rings shall be affixed on the upper edge.	

TERMS & CONDITIONS

1. No tender will be accepted after expiry date and time.
2. The rates should be quoted for delivery upto CBSE godown including all taxes.
3. Earnest Money of Rs. 20,000/- shall be accepted in the form of Bank Draft only drawn in favour of the Secretary CBSE payable at Delhi.
4. No change/correction is allowed in tender in any case after the submission of tender form in the office.
5. Base of the bags shall be thick with double/triple super quality canvas cloth of the desired specifications with 8 steel rings to be affixed on the upper edge.
6. Samples of the bags can be seen at IInd floor, Room No. 207, 'C' Block of the office during office hours.
7. The agency shall supply the bags within 25 days or as specified in the work order from the date of placement of order, to the store-keeper at CBSE,PS, 1-2 Institutional Area, Patparganj, Delhi-110092.
8. In case of any deviation in the specification of the bags, it will be subject to rejection of whole supply at the risk of the tenderer.
9. The quantity of canvas bags may increase or decrease as per requirement.
10. The Board reserves the right to forfeit part or whole of the earnest money/Security deposit if the supplier fails to supply within the prescribed period or in accordance with the specification and samples or there is any breach of the terms of the contract on the part of the supplier.
11. The rates quoted shall be valid for one year only but can be extended for another three year with the consent of both the parties.
12. A penalty may be imposed by the Competent Authority @5% on the total bill amount against short and late supply or as deemed fit.
13. Bill in duplicates should be submitted for payment within 15 days after the completion of allotted work.
14. No advance payment shall be made. Payment against bills shall be made after the completion of the entire job.
15. Pan Number of the agency must be given.
16. TDS/W.C.T will be deducted from the bill as per rule.
17. The Board reserves the sole right to accept and reject any or all tender without assigning any reason what so ever.
18. In case of dispute, the decision of Secretary/Chairman of CBSE shall be binding on both the parties.
19. The jurisdiction for all kind of disputes will be Delhi/New Delhi.

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I/We/M/s _____ hereby submit tender for supply of different coloured canvas bags as per specifications given in the Tender Form at the rates given below including all taxes and supply at CBSE Godown.

S. No.	Description	Size	Quantity	Rate per 1 (one) bag including all taxes and delivery for F.O.R etc.
1.	Military Colour	i) Top =24” ii)Bottom=12”x12” iii) Length=32”	2000	1 With double layer of cloth Rs. _____ 2 With triple layer of cloth Rs. _____
2.	White Colour	i) Top =24” ii)Bottom=12”x12” iii) Length=32”	3000	1 With double layer of cloth Rs. _____ 2 With triple layer of cloth Rs. _____

All the terms and conditions mentioned in the Tender are acceptable to us.

I/We/M/s _____ undertake to supply the bags, in case my/our rates are approved/accepted as per schedule given to us.

Signature of the tenderer(s)
Full Address of the agency with pin code

WCT NO. _____

PAN NO. _____

Telephone No(s) _____

Office/Residence _____

Mobile No. _____

Date: _____

(NOTE: Tenderer must read Terms and Conditions before filling the above particulars)